

**PRESIDENTS COUNCIL – October 30, 2007**  
**CC 126 in Bill Brod Community Center • 8:30 – 10am**

TOPIC / CATEGORY	KEY POINTS / NEXT STEPS (Action)
President's Report	<ul style="list-style-type: none"> <li>• OCCA Convention – Lussier attended workshops on boardmanship and accountability – Sen. Kurt Schrader and Rep Larry Galizio were in attendance at the accountability workshop and participated in the discussion – it seems that all colleges are not yet on the same page in terms of key performance measures and accountability</li> <li>• World Café Seminar – Truesdell explained the discussion process in which participants sat at hosted tables for a predefined amount of time to discuss such topics as: What is success? How do we measure? How do we tell our story? – tables were equipped with paper table cloths and crayons for ongoing notes and observations by various participants - Truesdell volunteered a CCC individual (not yet identified) to be a part of a statewide process regarding the World Café process</li> <li>• Truesdell - BOE members in attendance at the convention attended every single session and workshop available to them – they are taking their jobs very seriously</li> <li>• The Shared Responsibility Model was also discussed as was running successful bond campaigns, sustainability, student retention, diversity of the campus climate and how best to work with legislators</li> </ul>
Faculty Forum	<ul style="list-style-type: none"> <li>• van der Bijl - Faculty Forum is held to allow an opportunity for departments to come forward and request additional faculty positions – there is always discussion about not filling open positions as well</li> <li>• How early should possible positions be brought to this Forum – probably not yet appropriate for positions in new Harmony buildings</li> <li>• Leach asked about ratios and rationale for filling faculty positions in a time of decreasing FTE – van der Bijl noted that while some areas are decreasing, others continue to grow and still need more instructors</li> <li>• Discussion regarding development of a Classified Forum – consensus was that this was a good idea</li> <li>• All agreed that it's good fore everyone to hear of needs in other areas</li> <li>• van der Bijl will develop a preliminary plan for the Classified Forum noting that the timeline will not necessarily echo that of the Faculty Forum</li> <li>• Faculty decisions are typically made no later than mid December if possible so as to meet publication deadlines</li> </ul>
Enrollment Discussion	<ul style="list-style-type: none"> <li>• Drebin, Briare and Parini are currently researching consultants for assistance in the development of a strategic enrollment strategy plan – they also will be participating in strategic enrollment web-in-ars put on by the American Association of Collegiate Registrars and Admissions Officers.(AACRAO)</li> <li>• More discussion regarding seamless and rapid turnaround for students' paperwork – are our processes working well? Are they making sense? Do we need to look at changing them?</li> <li>• Parini – fundraising for scholarships is no longer the hard part – it's marketing appropriately to today's students</li> </ul>
Position Openings: Allied Health Secretary Exec Assistant Pres/BOE	<ul style="list-style-type: none"> <li>• Allied Health Secretary Kelly White has moved to the Art Department – Approval and discussion about the possibility of making this a 12-month rather than 9-month position in the future - Approval</li> <li>• Executive Assistant to the President/Board of Education – Kathleen Smith has taken a position with Clackamas County - the resulting vacant exempt position will open internally/externally - goal is hire in four weeks – Approval</li> </ul>
All	<ul style="list-style-type: none"> <li>• Teetor – Sen. Kurt Schrader visited her GED classroom recently – class had developed questions (both professional and personal) to ask of Sen. Schrader – important for Sen. Schrader to see that our mission is ABE/GED classes as well as AAOTS, etc.</li> </ul>

- Parini – attended Portland Metro Veterans Summit – discussions on how agencies and organizations can share best practices to support veterans and their families – information and continuing dialog on how we must address and nurture returning veterans, particularly those with injuries and/or special needs.
- Parini – November 3 - reminder of Veterans event on campus at which 1000 people are expected
- Parini – November 7 – CCC staff will be participating in the Clackamas County Economic Development Summit
- Parini – November 13 – second Harmony Unified Vision Community Meeting at OIT – Parini will meet with CCC participants and volunteers prior to the meeting – she would like to have a few more students involved
- Arter – Greetings from Kate Gray in England – Outcomes Task Force is on track
- Smith – Holiday All-Staff Luncheon/Recognition event is on track – planning committee is in place and has met – shared mock up of Years of Service Recognition pins designed for Part Time CCC employees – Given Smith's impending departure, suggestion that Stubblefield be the contact for the planning at this point in time
- Leach – Sustainability Committee is up and running – excellent response and attendance at first meeting - dynamic dialogue – good start!
- Leach – met with Deans whose programs will be most impacted by the planned power outage over December 14 16 – Drebin thanked Leach for including her area in the planning process for the outage given the importance of the timing for students
- Leach – met recently with ASG students – impressed with their dynamic discussion – students talked about sustainability, guns and smoking on campus and a number of other equally timely topics
- Donelson – thanked Smith for her years of service and wished her luck in her new position ☺
- Teetor – has a large number of professional development applications – more than usual as the result of successful email group provided by IT
- Mackey – met with the Extended Learning Division to discuss and analyze the Presidents Council purpose statement – concerns:
  - Either all deans or no deans should be required to attend – likely all...
  - No solid process for communication of what happens at PC to the rest of the campus
  - In list of major college events, Accreditation seems more important than Inservice or Staff Recognition – can these be listed differently?
  - Open position approval is not listed specifically in the statement
- Consensus regarding PC Purpose Statement – all divisions should discuss the statement further (i.e. what are important college events/efforts, membership. Communication, etc.)
- Donelson – there are currently three ways staff can access the information regarding PC meetings:
  - Participants take info back to their areas and disseminate
  - Highlights are noted on FYI Today
  - Minutes are linked to FYI Today – a click is required to access them

**UPCOMING MEETING DATES in 2007:**

11/6, ~~11/13~~, 11/20 (expanded), 11/27, 12/4, 12/11, 12/18 (expanded), 1/8, 1/15 (expanded), 1/22, 1/29, 2/5, 2/12, 2/19 (expanded), 2/26, 3/4, 3/11, 3/18 (expanded), 3/25, 4/1, 4/8, 4/15 (expanded), 4/22, 4/29, 5/6, 5/13, 5/20 (expanded), 5/27...

**FIND PRESIDENTS COUNCIL NOTES at F:\1MINUTES\Presidents Council\2007-08**

**NUMBER OF HANDOUTS TO BRING:** Presidents Council – 20 copies; Expanded Presidents Council – 35 copies

**PRESIDENTS COUNCIL MEMBERS:** Joanne Truesdell, Baldwin van der Bijl, Courtney Wilton, Shelly Parini, Jan Godfrey, Dennis Chapman, Anne Donelson (Director of Public Affairs), Steffen Moller (Current Chair of College Council), Kathleen Smith (Recorder), Mike Caudle (Clisfd Pres), Kate Gray (FTF Pres), Bill Leach (Exempt Pres), Rosemary Teetor (PTF Pres), Tim Lussier (ASG Pres)

**EXPANDED COUNCIL MEMBERS:** PC Members plus Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Karen Martini, Maureen Mitchell, Chris Robuck, Theresa Tuffli and Bill Zuelke